# Concept Note Template

1. **RFSA Country Name:** [Enter RFSA Country]

Please identify the RFSA country for this concept note.

1. **Contact Details**

Please enter the details of all individuals applying. Please include full name, current title/position, affiliated organization, and role and responsibilities on the research team (if applicable).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name | Position | Organization | Team Role | Email |
| *E.g. Mirabel Diaz* | *Professor* | *University Z* | *Principal Investigator* | *xxx@xxx.xxx* |
| *E.g. Sue Zhang* | *Market Economist* | *Consulting Firm X* | *Market Economist* | *yyy@yyy.yyy* |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Overview of RFSA Country/ Study Expertise**

Each individual should identify their experience in each RFSA country and their research expertise across the three studies in the table below.

In the \*comments column, please provide links to previous studies you have conducted, as well as any relevant information. If you do not have a link, please attach exemplary reports as part of this application.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| RFSA Country of experience | Individual Experience | DRMS  (Yes/No) | PEA  (Yes/No) | Secondary Data Analysis  (Yes/No) | \*Comments |
| Burkina Faso | *E.g. Mirabel Diaz*  *E.g. Sue Zhang* | *No*  *No* | *No*  *No* | *No*  *No* | *N/A*  *N/A* |
| Democratic Republic of the Congo | *E.g. Mirabel Diaz*  *E.g. Sue Zhang* | *No*  *Yes* | *No*  *No* | *No*  *Yes* | *N/A*  *Past Report Links* |
| Haiti | *E.g. Mirabel Diaz*    *E.g. Sue Zhang* | *No*    *No* | *Yes*    *No* | *No*    *No* | *Research funded by DFID. (Added pdf to submission package)*  *N/A* |
| Ethiopia |  |  |  |  |  |
| Kenya |  |  |  |  |  |
| Malawi |  |  |  |  |  |
| Mali |  |  |  |  |  |
| Mozambique |  |  |  |  |  |
| Niger |  |  |  |  |  |
| Nigeria |  |  |  |  |  |
| Somalia |  |  |  |  |  |
| South Sudan |  |  |  |  |  |
| Uganda |  |  |  |  |  |
| Zimbabwe |  |  |  |  |  |

1. **Individual Capacity Statement(s)**

A brief description of each individual’s related/ relevant prior research and expertise in areas of relevance to this project scope in [RFSA countries](https://docs.google.com/document/d/1TjIr68iygmtHNTvE85N31Zy34Or8gIso48Wa6_5-f8s/edit#heading=h.6n5xm8pukur1) (1 page limit per individual).

**Paragraph 1:** Based on the Country/Study Expertise table above, please describe and provide evidence on:

* relevant expertise in conducting one or all three different studies,
* knowledge about the country’s context,
* type of connections you have with stakeholders/ universities or other organizations in that country.

**Paragraph 2:** Please describe how your relevant expertise will be utilized in your specific role on the research team. What will your responsibilities be?

*E.g. Mirabel Diaz:*

*Paragraph 1:*

*Paragraph 2:*

*E.g. Sue Zhang:*

*Paragraph 1:*

*Paragraph 2:*

1. **Individual Availability Agreement**

All individuals applying for the CN must sign this affirmation.

|  |  |  |
| --- | --- | --- |
| ***I understand and acknowledge that by submitting this CN, my availability as a candidate for this research is active for 60 days from the date of submission.*** | | |
| **Full Name** | **Date** | **Signature** |
| *E.g. Mirabel Diaz* |  |  |
| *E.g. Sue Zhang* |  |  |